

# **F O R W A R D   P L A N**

## **FOR THE PERIOD : 1 MAY 2009 TO 31 AUGUST 2009**

### ***What is the Forward Plan?***

The Forward Plan is a list of the key decisions the Authority intends to take during a four month period. The Plan is updated monthly and is available to the public 14 days before the beginning of each month.

### ***What is a Key Decision?***

Key decisions are defined as any executive decision which is likely

- to result in expenditure or savings which are significant in the context of the budget for the service or function in question; or
- to be significant in terms of its effects on the communities living or working in two or more wards in the area.

### ***What does the Forward Plan tell me?***

The Plan gives information about:

- what key decisions are coming forward in the next four months;
- when those key decisions are likely to be made;
- who will make those decisions;
- what consultation will be given;
- who you can make representations to, and how;
- what documents will be considered; and
- who you can contact for further information.

### ***Who takes Key Decisions?***

Under the Authority's Constitution, Key Decisions are taken by the Council, the Executive Board (and its Sub-Committees/Sub-Boards) or individual officers acting under delegated powers.

Most Key Decisions are taken at public meetings of either the Council or the Executive Board. Council meets at 6.30 pm at the Town Hall, Runcorn and the Executive Board meets at 2.00 pm in the Municipal Building, Widnes.

### ***How to make representations and by when***

Names of contact officers are included in the Plan and can be reached via (0151) 907 8300. If you are unsure, please ring Committee Services via the same number and staff there will be able to assist you.

Key Decision	Decision-maker <i>[For details, see notes on final page]</i>	Date decision to be taken	Those to be consulted & how	Relevant reports <i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i>	Lead Officer (to whom representations should be made)
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Recommendation to Council that Core Strategy (Preferred Option Stage) Document is approved for public consultation.	Executive Board	Not before 1st May, 2009	Part of on-going consultation, previous Issues and Options consultation stage with general public and key internal and external stakeholders. A wide variety of consultation and community involvement methods will be used.	PPS12: Local Development Frameworks; Regional Spatial Strategy for the North West; Halton Core Strategy Issues and Options Papers (and accompanying documentation); Halton Local Development Scheme 2006/07; Halton Unitary Development Plan - all from Nathan Renison, Rutland House	Phil Watts
Mid Term Review of	Executive Board	Not before 1st	Halton Strategic	Draft Revised	Rob Mackenzie

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Sustainable Community Strategy		May, 2009	Partnership Board will receive a presentation prior to the decision being made. Any person who wishes to make representations to the Executive Board (or decision taker) about the matter should contact Rob MacKenzie on 0151 471 7416 in writing 31 January 2009	Sustainable Community Strategy - available from Rob Mackenzie, Municipal Buildings, Kingsway, Widnes  State of the Borough Report 0 Draft Revised Sustainable Community Strategy - available from Rob Mackenzie, Municipal Buildings, Kingsway, Widnes	
To decide the Borough's future policy on parking management in the town	Executive Board	Not before 1st May, 2009	Traders will be consulted via the Traders Forum.	Runcorn Old Town Parking and Access study;	Mick Noone

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centre			Representations should be in writing by 31 October 2008.	Widnes and Halton Lea Parking study (to be completed Sept 2008) - Both available from Jonathan Farmer at Rutland House, Runcorn	
Approval of publication of Draft Design of New Residential Development Supplementary Planning Document for public consultation	Executive Board Sub Committee	Not before 1st May, 2009	Previous 'Partnership Consultation' with selected Council officers. Public consultation will take place during March and April 2009. Documents will be on display at various locations around the Borough and on the Council's web site	Saved Policies of the Halton UDP (from Neil Macfarlane); Draft Design of New Residential Development SPD; Draft Design of New Residential Development SPD Partnership Consultation Stage;	Phil Watts

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			for a six week period.	Sustainability Appraisal Pre Production Scoping Report - from Glen Henry at Rutland House	
Environmental Protection Act 1990 Part IIA - Contaminated Land - to consider the first four year review of the strategy for inspection of contaminated land published in 2001.	Strategic Director - Environment	Not before 1st May, 2009	Management Team, Safer Halton PPB, Urban Renewal PPB, Contaminated Land Working Panel. Via reports.	Report on findings so far, DETR Circular 02/2000 Contaminated Land, Contaminated Land: Strategy for Inspection (July 2001), Part IIA Environmental Protection Act 1990.	Dick Tregear
Adoption of Draft Town Centre Strategy Supplementary Planning	Executive Board	Not before 1st May, 2009	Public consultation has taken place between 1 February	Halton UDP; Runcorn Old Town and Halton	Phil Watts

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Documents for Halton Lea and Runcorn Old Town			and 15 March 2007. Documents were on display at various locations around the Borough and on the Council's website for a six week period. Selected Council Officers and stakeholders in each town centre have also been consulted.	Lea Draft Town Centre Strategies (Feb 2007); Runcorn Old Town and Halton Lea Town Centre Strategies Partnership Consultation Stage (Nov 2005); Sustainability Appraisal Pre Production Scoping Reports (June 2005) - all from Neil Macfarlane at Rutland House, Halton Lea	
Decision on approaches to tackling underlying causes of poor health of children in the Borough	Executive Board	Not before 1st May, 2009	Consultation has taken place with children and young people's	Child Health Profiles and Child Health in Halton - available on	Gerald Meehan

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			partnership, headteachers and the Primary Care Trust through presentations, meetings, workshops and discussions.	<a href="http://www.nwph.net/cayp/hi/profile.aspx">http://www.nwph.net/cayp/hi/profile.aspx</a>	
Decision to approve the use of a Compulsory Purchase Order for land assembly for land at Eddarbridge/West Bank Dock Estate	Council	Not before 1st May, 2009	The pre-CPO consultation is currently taking place with the owners and occupiers of Eddarbridge/West Bank Dock Estate. 3MG's private sector partner "The Stobart Group" are leading on these discussions and have appointed agents G L Hearn	3MG Masterplan - available from Sally McDonald, Municipal Building	Sally McDonald

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			to open negotiations. Every effort will be made to secure all the land and property required for 3MG without resorting to a CPO. However, in the event a CPO is necessary, a report will be taken to Executive Board to seek a formal resolution. All the statutory consultation requirements will be complied with.		
Whether to support proposals to invest in a children in care placement strategy that will result in the development of a	Executive Board	Not before 1st June, 2009	Children in care, foster carers, the PCT, schools, PPB, chief officers' management team,	JAR Action Plan - available from Tony Crane. Children in Care Strategy -	Chris Taylor



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greater range of placements for children in care			and the Budget Planning Sub Committee will all be consulted. There will be formal presentation of the options and business case. Representations should be made to Christine Taylor by the end of September.	available from Christine Taylor.	
Adoption of the Ditton Strategic Rail Freight Park Supplementary Planning Document	Executive Board	Not before 1st May, 2009	Public consultation took place during November and December 2005. Documents were on display at various locations around the Borough and on the Council's website for a six	Saved Policies of the Halton UDP - available from Neil Macfarlane at Rutland House; Draft Ditton Strategic Rail Freight Park SPD (September 2005) and the Ditton	Phil Watts

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			week period. Representations should be made in writing by mail, fax or telephone.	Strategic Rail Freight Park SPD draft Sustainability Appraisal - both available from Andrew Pannell at Rutland House, Halton Lea	
Approval of publication of Draft Provision of open Space Supplementary Planning Document for public consultation	Executive Board Sub Committee	Not before 1st May, 2009	Previous "Partnership Consultation" with selected Council officers. Two previous stages of public consultation: July/September 2006; and February/March 2007.  Public consultation will take place during March/April	Saved policies of the Halton UDP - available from Neil Macfarlane; Drafts of Provision of Open Space SPDs; Draft Provision of Open Space SPD Partnership Consultation Stage; Sustainability Appraisal Pre Production	Phil Watts

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			2009. Documents will be on display at various locations around the Borough and on the Council's web site for a six week period.	Scoping Report - available from Rachel Apter at Rutland House, Halton Lea	
Approval of publication of Draft Runcorn Town Centre Supplementary Planning Document for public consultation	Executive Board	Not before 1st May, 2009	Previous "Partnership Consultation" with selected Council officers, Members and external stakeholders has taken place. Previous public consultation (smaller area coverage) also took place in February 2007.	Saved policies of the Halton UDP - available from Neil Macfarlane; Drafts of Runcorn Town Centre SPDs; Draft Runcorn Town Centre SPD Partnership Consultation Stage; Sustainability Appraisal Pre Production	Phil Watts

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			Further public consultation will take place during March/April 2009. Documents will be on display at various locations around the Borough and on the Council's web site for a six week period.	Scoping Report - available from Rachel Winstanley at Rutland House, Halton Lea	
Approval of publication of Draft Southern Widnes Regeneration Action Area Supplementary Planning Document for public consultation	Executive Board	Not before 1st May, 2009	Previous "Partnership Consultation" with selected Council officers, Members and external stakeholders has taken place. Public consultation will take place during March/April 2009.	Saved Policies of the Halton UDP - available from Neil Macfarlane; Draft of Southern Widnes Regeneration Action Area SPD; Draft Southern Widnes Regeneration	Phil Watts

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			Documents will be on display at various locations around the Borough and on the Council's web site for a six week period.	Action Area SPD Partnership Consultation Stage; Sustainability Appraisal Pre Production Scoping Report (combined with Mersey Gateway Regeneration Strategy) - available from Rachel Winstanley at Rutland House, Halton Lea	
Endorsement of the Borough's Homelessness Strategy 2009-2013	Executive Board	Not before 1st May, 2009	Council staff, Registered Social Landlords, Halton residents, partner agencies attending the Borough's	Halton Homelessness Strategy 2009-2011 - available from Terry Upton at Catalyst House	Terry Upton

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			Homelessness Forum, and relevant Council Policy and Performance Boards will be consulted via e-mail, Council meetings and the Council's web site.		
Approval of Children and Young People's Plan	Executive Board	Not before 1st June, 2009	Comprehensive consultation with Children's Trust Board, children and young people, parents/carers and staff including public consultation events in May 2009.  Any person who wishes to make	CYPP Guidance, available from Tony Crane, Organisational Development CYPD, 1st Floor Eccleston Building, Grosvenor House.	Tony Crane

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			representations to the Executive (or decision taker) about the matter should contact Gerald Meehan Strategic Director Children and Young People in writing by 28 <sup>th</sup> February 2009.		
Delivery of Post 16 education in Halton	Executive Board	Not before 1st June, 2009	A range of consultation meetings with key partners including Schools and Riverside College, Young People, Businesses, Communities, 14-19 Dioceses, Primary Care Trust and community	14-19 Education and Skills Bill, available from Judith Kirk, CYPD, Grosvenor House, Runcorn  Halton 14-19 Education Plan 2008-2013, available from Judith Kirk,	Judith Kirk

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			<p>health care providers by verbal and written reports, internet questionnaires, face to face meetings.</p> <p>Any persons wishing to make representations to the Executive (or decision taker) about the matter should contact Gerald Meehan, Strategic Director, Children and Young People in writing.</p>	CYPD, Grosvenor House, Runcorn	
Approval of the Strategy for Intervention and Support	Executive Board	Not before 1st June, 2009	Range of meetings with Key Stakeholders including Schools,	Statutory Guidance on Schools Causing Concern,	Judith Kirk



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			<p>Children's Centres, Early Years settings and Unions by verbal and written reports and e-bulletin.</p> <p>Any persons wishing to make representations to the Executive (or decision taker) about the matter should contact Gerald Meehan, Strategic Director, Children and Young People in writing.</p>	<p>available from Judith Kirk, Grosvenor House.</p> <p>Strategy for Support and Intervention, available from Judith Kirk, Grosvenor House.</p>	
Decision type and location of Primary Special Educational Needs Resource Bases	Executive Board	Not before 1st June, 2009	Consultation with schools, parents, children and young people in the Borough, PCT and	The establishment of the Halton Special Educational Needs Service,	Judith Kirk

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			<p>Health service providers, Diocesan Authorities, Neighbouring local authorities, voluntary groups and Unions by meetings and letter.</p> <p>The proposals will be set out in detail and details of contact officer and date by which responses need to be received. Responses to Jennifer John, Divisional Manager – Inclusive Learning by 14 May 2009.</p>	<p>available from Jennifer John, DM-Inclusive Learning, 1st Floor Eccleston Building, Grosvenor House</p> <p>Developing Mainstream Resourced Provision in Halton, available from Jennifer John, DM-Inclusive Learning, 1st Floor Eccleston Building, Grosvenor House</p> <p>Review of ASD Provision in Halton, available from Paul Boyce, OD-Specialist</p>	

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				Services, 1st Floor Eccleston Building, Grosvenor House	
Consultation on Options for the future delivery of day services for people with physical and sensory disabilities and older people who require additional support	Executive Board	Not before 1st June, 2009	<p>Details of principle groups to be consulted before decision is taken, people currently accessing day services and their carers, people who may wish to access services in the future, Members, staff currently providing services.</p> <p>Consultation will take place using a variety of methods, including individual meetings, focus</p>	None.	Audrey Williamson

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			<p>groups and small group meetings. Questionnaire's will also be used. The options will also be presented to Healthy Halton Policy and Performance Board.</p> <p>Any person who wishes to make representations to Audrey Williamson, Operational Director, Adults of Working Age, Health and Community Directorate, Runcorn Town Hall, Heath Road, Runcorn, WA7 5TD in writing by 31<sup>st</sup> May 2009.</p>		

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Approval of Standard School Year	Executive Board	Not before 1st July, 2009	<p>Consultation with Parents/carers, diocesan authorities and school staff and Governors by meetings and reports.</p> <p>Any person who wishes to make representations to the Executive (or decision taker) about the matter should contact Gerald Meehan, Strategic Director, Children and Young People in writing by 30<sup>th</sup> June 2009.</p>	<p>Standard School Year Consultation, available from Ann McIntyre, Operational Director, Business Support and Commissioning, 1st Floor Eccleston Building, Grovesnor House, Halton Lea</p>	Ann McIntyre
When the grant offer from	Executive Board	Not before 1st	No consultation will	DEFRA Offer	Mike Curtis

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DEFRA is received by the Council for the remediation of the St. Michael's Golf Course, a decision has to be made to accept the offer and attached conditions		May, 2009	take place.  Any person who wishes to make representations to the Executive Board about the matter should contact Mike Curtis, Divisional Manager – Major Projects, in writing by 30 <sup>th</sup> April 2009.	Letter, available from Mike Curtis, Major Projects Department, Municipal Building, Widnes  DEFRA Grant Submission, available from Mike Curtis, Major Projects Department, Municipal Building, Widnes	

**NOTE**

***The following Members comprise the Executive Board:***

Leader – Councillor McDermott

Deputy Leader and Planning, Transportation, Regeneration and Renewal Portfolio Holder – Councillor Polhill

Children and Young People Portfolio Holder – Councillor McInerney

Health and Social Care Portfolio Holder – Councillor Gerrard

Environment, Leisure and Sport Portfolio Holder – Councillor Harris

Community Portfolio Holder – Councillor Wright

European Affairs Portfolio Holder – Councillor D Cargill

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Corporate Services Portfolio Holder – Councillor Wharton  
Quality and Performance Portfolio Holder – Councillor Swain  
Neighbourhood Management and Development Portfolio Holder – Councillor Nelson